

**BYLAWS OF
MICHIGAN PHYSICAL THERAPY ASSOCIATION, INCORPORATED**

ARTICLE I - NAME:

The name of this organization is the **Michigan Physical Therapy Association, Incorporated**, (hereinafter referred to as the Chapter) which is a Chapter of the American Physical Therapy Association (hereinafter referred to as the Association). The territorial boundaries of the Chapter shall be those of the State of Michigan.

ARTICLE II - OBJECT:

The object of the Chapter shall be the object of the Association as stated in the Association Bylaws.

ARTICLE III - FUNCTIONS:

The functions of the Chapter shall be the same as the functions of the Association as established in its Bylaws.

ARTICLE IV - MEMBERSHIP:

Section 1. Categories and Qualifications of Members

The Chapter membership categories and qualifications for Active, Active-Student, Life, Affiliate, Life Affiliate, Student, Student Affiliate, Retired Active, and Retired Affiliate shall be the same as those of the Association.

In addition, the Chapter shall establish a Corresponding Member category with rights privileges as stated in the Association bylaws (Article V, Section 1.D.8).

Section 2. Rights and privileges of members

The rights and privileges for the Chapter's members shall be identical to those established in the Association's Bylaws.

Section 3. Admission to Membership

Admission to Chapter membership is by assignment by the Association's Board of Directors.

Section 4. Good Standing

An individual member is in good standing within the meaning of these bylaws if the member is in good standing in the Association.

Section 5. Disciplinary action

- A. Any member of the Chapter who is suspended by the Association shall have his or her membership privileges suspended in the Chapter. Any member who is expelled from membership in the Association shall be expelled from Chapter membership.**
- B. Complaints to the effect that a member has violated the ethical principles or standards of the Association shall be processed in accordance with the Association's Procedural Document of Disciplinary Action.**

Section 6: Reinstatement

Individuals are reinstated to Chapter membership in accordance with the Association's Standing Rules. The Chapter

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may not charge a reinstatement fee.

ARTICLE V - OFFICERS:

Section 1. Composition

The officers of the Chapter shall be the President, Vice-President, Immediate Past President, Secretary, Treasurer, Speaker of the Membership Meeting and Six (6) Directors.

Section 2. Term

The President, Vice-President, Speaker of the Membership Meeting and three (3) Directors shall be elected by the Chapter membership to serve two (2) year terms, or until the election of their successors beginning in the odd numbered years. The Treasurer, Secretary and three (3) Directors shall be elected by the Chapter membership to serve two (2) year terms, or until the election of their successors beginning in the even numbered years. The immediate Past President shall serve a one year term beginning in the odd numbered years. No officer shall serve more than two consecutive complete terms in the same office. The newly elected officers shall assume their duties on January 1 following the election.

Section 3. Vacancies

If before the expiration of the term for which the officer was elected the President dies, resigns, is removed, or otherwise becomes disqualified, the Vice-President shall succeed to that office for the unexpired portion of the term, pursuant to qualifications of office as stated in Article 5, Section 5. Vacancies created by death, resignation, removal, or disqualification of other officers shall be filled by the appointment of the Board of Directors for the unexpired portion of the term. If there is no immediate Past President the position shall remain vacant.

Section 4. Removal of Officers

An officer can be removed from office by unanimous vote of the Board of Directors, with the exception of the Officer in question, for dereliction of duties. The Board shall follow the due process procedures outlined by the latest edition of "Robert's Rules of Order Newly Revised".

Section 5. Qualifications of Officers

With the exception of the President and Vice-President, only such members of the Association who are active, active-student, life, affiliate, retired active, retired affiliate and life affiliate members in good standing and have been such for at least two (2) years immediately prior to the election and who have consented to serve, shall be eligible for election or appointment. The President and Vice-President shall be an active, active-student, retired active, or life member of the Association in good standing and have been such for at least four (4) years immediately prior to the election with the last two (2) years having been an active or life member in good standing of the Chapter. The Past President shall be the immediate past president.

Section 6. Duties of Officers

A. The President shall:

- 1. Serve as the official head and public spokesperson of the Chapter.**
- 2. Preside at all meetings of the Chapter and its Board of Directors and Executive Committee, except for the Spring and Annual Membership Meetings and any other convened meeting of the**

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membership.

3. **Be an ex-officio member of all committees and task forces except the Nominating Committee and the Ethics Committee.**

B. The Vice-President shall:

1. **Assume the duties of the President in his/her absence.**
2. **Assist the President in the discharge of his/her duties.**
3. **Be an ex-officio member of all committees, and task forces except the Nominating Committee.**
4. **Be responsible for the Strategic Planning Process.**

C. The Secretary shall:

1. **Record the minutes of all meetings of the Chapter and of its Board of Directors and Executive Committee, and read the minutes of the previous meetings as requested.**
2. **Be responsible for Chapter correspondence as directed.**
3. **Prepare a written annual report in compliance with Association Bylaws.**
4. **Send a copy of minutes of each Chapter meeting to Association's Headquarters within forty-five (45) days after the meeting.**

D. The Treasurer shall:

1. **Be the custodian of all funds of the Chapter, and provide for an annual audit.**
2. **Monitor the distribution of Association Dues to the Districts.**

E. The Past President shall:

1. **Act as an advisor-member of the Board of Directors and Executive Committee for one (1) year following the term as President to assure continuity and follow-up of Chapter projects and activities.**

F. The Directors shall:

1. **Be responsible for identifying needs and overseeing activities in their assigned areas of interest, requesting the establishment of task forces and/or committees, overseeing these committees and recommending action to the Board of Directors as follows:**
 - a. **Recommend task force and committee chairpersons for approval of the Board of Directors, as necessary to carry out their duties and responsibilities.**
 - b. **Be responsible for coordination of all committee activities.**
 - c. **Coordinate with task force and committee chairpersons in the selection of task force and committee members.**
 - d. **Make an annual written report to the Board of Directors and the Membership at the annual**

meeting of the Chapter, and at any other meeting as requested by the Board of Directors.

2. Be responsible for Chapter Activities in the areas of:
 - a. Professional Development
 - b. Liaison with all formal education programs concerned with the field of physical therapy
 - c. Liaison with students
 - d. Research
 - e. Standards of Practice for physical therapists and physical therapist assistants
 - f. Professional assessment
 - g. Liaison to fiscal intermediaries
 - h. Legislation, State and Federal
 - i. Chapter Publications
 - j. Public Information
 - k. Bylaws and Procedures
 - l. Health Promotion

ARTICLE VI - BOARD OF DIRECTORS:

Section 1. Composition and Term

The Board of Directors shall consist of the officers of the Chapter, the Chairperson elected from and by each District, the Chief Delegate, the Speaker of the Membership Meetings, and the Representative to the Representative Body of the National Assembly of Physical Therapist Assistants. Each member shall have one vote.

Section 2. Duties of the Board of Directors

The Board of Directors shall:

- A. Carry out the mandates and policies of the Chapter as determined by the membership.
- B. Have full power and complete authority to perform all acts and to transact all business for and on behalf of the Chapter subject to provisions of these bylaws, Association bylaws and all resolutions and enactments of the Membership.
- C. Meet at least four (4) times a year. The presence of one-half (1/2) of the members shall constitute a quorum. The President may call a special meeting of the Board of Directors and must call a special meeting on written request of three (3) members of the Board. Notice of all meetings shall be either mailed or electronically transmitted to all members of the Board of Directors no later than ten (10) days before the date fixed for the meeting.

- D. Act on applications for redistricting; approve territorial boundaries, bylaws and policies of the Districts; and may abolish a District in compliance with Article XIV, Section 1.B.1.
- E. Direct the activities of the Committees.
- F. From time to time as needed, appoint advisory Committees comprised of Chapter members and/or non-members, and of not less than three (3) individuals.
- G. Appoint the chairperson of, and direct the activities of, Ad Hoc Committees as needed and appoint a person or persons to meet specific objectives in which the person or persons are sanctioned to officially represent the Chapter.
- H. Bring before the members for their information, opinion and/or vote, communications from the Association.
- I. Prepare a list of qualified candidates for the Governor of the State of Michigan for appointment to the Board of Physical Therapy.

ARTICLE VII - EXECUTIVE COMMITTEE:

Section 1. Composition

The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, 3 of the 6 Directors selected by the Board of Directors, and the immediate Past President.

Section 2. Duties and Conduct of Business

The executive committee shall carry out routine duties of the Board of Directors in between regularly scheduled meetings of the Board. Three (3) members shall constitute a quorum. The President may call a special meeting of the Executive Committee and must call a special meeting on request of three (3) members of the Committee. Notice of all meetings shall be given to all members of the Executive Committee not later than three (3) days before the date fixed for the meeting.

ARTICLE VIII - CHAPTER COMMITTEES

Section 1. Committees of the Chapter

Besides such other committees as shall be created by the Board of Directors, the Board shall appoint the following:

- A. **Finance Committee**
This committee shall consist of the following four (4) members, President, Vice-President, Secretary and Treasurer. This committee shall advise the Board of Directors on matters pertaining to the Chapter's financial needs, growth, and stability based on periodic review of income, expenditure, and investments. The committee shall present an annual budget to the Board of Directors based on the Chapter's established goals and objectives. All Board of Director and membership motions that have a fiscal impact on the Chapter must be first referred in writing to the finance committee for its review and recommendation prior to the motion being considered by the Board of Directors and/or the membership.
- B. **Chapter Ethics Committee**
This committee shall consist of at least five (5) members, and each member shall serve a minimum term of three (3) years. At least one member shall be appointed annually. Members can be appointed to no more than two (2) successive complete terms. This committee shall:

1. Propose revisions of the ethical principles and standards of the Association and the procedural document on disciplinary action of the Association.
2. Process reported violations of ethical principles and standards in accordance with approved procedures.
3. Make final recommendations in disciplinary proceedings against a member, subject to the Association's review.
4. Carry out other duties as may be requested by the Board of Directors.

C. Nominating Committee

1. The Nominating Committee shall consist of five (5) elected members. Four (4) of the elected members shall each represent a Chapter District, and one (1) member shall serve as a member at large and as Chair of the Committee. Each member shall serve a term of two (2) years. The Eastern District and the Upper Peninsula District representative, and the member at large shall each be elected to a two (2) year term to begin serving in the even numbered years and the Northeastern District and the Western District representative shall each be elected to a two (2) year term to begin serving in the odd numbered years. Members of the Association who are either active or affiliate members in good standing and who have consented to serve, shall be eligible for election or appointment to the committee. No member shall serve more than two (2) consecutive complete terms.
2. The Nominating Committee shall:
 - a. Provide nomination forms to the membership to nominate candidates for the offices to be filled during the upcoming year no later than June 1 of each year.
 - b. By the first (1) day of October each year, mail or electronically transmit ballots to the membership to elect candidates for the offices to be filled during the upcoming year.
 - c. Review nominees for the Marjorie N. Stamm Service Award and the Alan S. Jeffrey Award as outlined in the Chapter Procedural Manual.
 - d. Establish a Teller Sub-committee. The teller sub-committee shall be a minimum of two (2) members of the

nominating committee. The sub-committee shall be responsible for opening and counting the returned ballots and preparing a teller's report of the vote for the President.

3. Vacancies - Vacancies in this committee shall be filled by appointment by the Board of Directors until the next Chapter election at which time an election to fill the unexpired portion of the term shall be held.

Section 2. All Other Committees of the Chapter

Such other committees, standing or special, may be appointed by the President, with the approval of the Board or Executive Committee, as the Chapter, Board of Directors, or Executive Committee deems necessary to carry on the work of the Chapter.

ARTICLE IX - DELEGATES TO THE HOUSE OF DELEGATES:

Section 1. Selection or Election and Term

- A. The Chapter Delegates shall include:
 1. The Chapter President.
 2. The Chief Delegate, shall be elected by the chapter membership to serve a term of two years beginning in the even numbered years. Chief Delegate shall serve no more than three (3) consecutive complete terms. After vacating the office for one term, a qualified member may seek re-election.
 3. Active Delegates shall be elected by the chapter membership to serve a term of two years. Each Delegate shall serve no more than three (3) consecutive terms. After vacating the position for one term a qualified member may seek re-election. Each District shall be allotted one Active delegate position prior to the selection.
- B. If all delegates to which the Chapter is entitled do not attend the annual session, the Chief Delegate is empowered to appoint alternate delegates or apportion their votes among the other members of the delegation who are present.
- C. The Chapter must be represented in the Association's House of Delegates at least every third year.

Section 2. Qualifications

- A. **Only active members may serve as Chapter Delegates to the House of Delegates. Only active members who have been association members in good standing for two (2) years immediately preceding that session of the House of Delegates may serve as an active Chapter Delegate.**
- B. **Only active members who have been Association members in good standing for four (4) years immediately preceding that session of the House of Delegates, and who have been delegates at least three (3) times previously, may serve as Chief Delegate.**
- C. **A Chapter delegate may not in the same year serve as a section delegate.**

Section 3. Duties

- A. **The Chief Delegate shall:**
 - 1. **Be responsible for the Chapter's total voting delegation to the House of Delegates.**
 - 2. **Advise the Chapter Board of Directors regarding national issues and candidates for national office.**
 - 3. **Hold Chapter delegate meetings prior to, during and after the House of Delegates.**
 - 4. **Represent the Chapter at all caucus meetings the Chapter is invited to attend.**
 - 5. **Attend Chapter Board of Director meetings.**
 - 6. **Submit names of all Chapter delegates to the Association Headquarters yearly.**
- B. **All Delegates shall:**
 - 1. **Attend all meetings of the House of Delegates and all caucuses called by the Chief Delegate at Annual Conference.**
 - 2. **Attend a minimum of one pre conference and one post conference meeting of the delegates.**
 - 3. **Present to the House of Delegates such matters as are ordered by the Chapter membership.**
 - 4. **Represent the Chapter on all other matters brought before the House of Delegates.**

Section 4. Removal of Chief Delegate

The Chief Delegate can be removed from office, by unanimous vote of the Board of Directors other than the defender, for dereliction of duties.

Section 5. Vacancies

If before the expiration of the term for which he/she was elected the Chief Delegate dies, resigns, is removed, or otherwise becomes disqualified, the position shall be filled by appointment of the Board of Directors for the unexpired portion of the term.

ARTICLE X - REPRESENTATIVE TO THE REPRESENTATIVE BODY OF THE NATIONAL ASSEMBLY OF PHYSICAL THERAPIST ASSISTANTS

Section 1. Qualifications

- A. The qualifications of the representative shall be as stated in the bylaws of the National Assembly of Physical Therapist Assistants.**
- B. The Chapter shall notify Association headquarters of the name of the Representative, as required by the Association.**

Section 2. Election and Term

The Representative to the Representative Body of the National Assembly of Physical Therapist Assistants shall be elected by the affiliate, life affiliate, and retired affiliate chapter members. The term of office shall be for two (2) years, and no affiliate member shall serve more than three (3) consecutive complete terms. After vacating the position for one term, a qualified affiliate member may seek re-election. The ballot shall be mailed or electronically transmitted thirty (30) days prior to the deadline date for the return of the ballot. The election shall be completed by the first (1) day of November each year. Results of the election must be forwarded to the Association within as required by the Association.

Section 3. Duties of Representative

- A. To attend the annual and special meetings of the Representative Body.**
- B. To present to the Representative Body such matters as are ordered by the Executive Committee/Board of Directors and/or voting body.**
- C. To vote at meetings of the Representative Body or on voting sheets in accordance with instructions and/or policies of the Chapter.**
- D. To attend all Chapter Board of Directors meetings and all Chapter Membership meetings.**

ARTICLE XI - ELECTIONS:

Section 1. Elected Positions, Ballots and Process

The Officers, Six Directors, Speaker of the Membership Meeting, Chief Delegate, Chapter Delegates, Representative to the Representative Body of the National Assembly of Physical Therapist Assistants, and Nominating Committee members shall be elected by either mail or electronically transmitted ballot and the nominees with the highest number of votes will be declared elected. The ballot shall be either mailed or electronically transmitted thirty (30) days prior to the deadline date for the return of the ballot. The election shall be completed by the first (1) day of November each year. Results of the election must be forwarded to the Association as required by the Association.

Section 2. Results

Results of the election must include:

- 1. The number of votes cast.**

2. The number of votes cast for each eligible candidate.
3. The number of illegal votes and the reason thereof.

ARTICLE XII - FINANCES:

Section 1. Fiscal Year

The fiscal year of the Chapter shall be January 1 through December 31.

Section 2. Limitations and Expenditures

No officer, employee, or committee shall expend any money not provided in the budget as adopted, or spend any money in excess of the budget allotment, except by order of the chapter's governing body. The governing body shall not commit the chapter to any financial obligation in excess of its current financial resources.

Section 3. Chapter dues

A. Chapter Dues

- | | | | |
|-----|--------------------|-------|--------------|
| 1. | Active: | | \$125 |
| 2. | Affiliate: | \$65 | |
| 3. | Active-Student: | \$100 | |
| 4. | Life: | \$25 | |
| 5. | Life Affiliate: | | \$25 |
| 6. | Retired Active: | | \$100 |
| 7. | Retired Affiliate: | \$40 | |
| 8. | Student: | \$10 | |
| 9. | Student Affiliate: | \$10 | |
| 10. | Corresponding: | \$100 | |

B. Student and student affiliate member dues are for 12 months from the time of renewal or join date. As of the last day of the graduation month, the student or student affiliate member automatically converts to the active or affiliate member category for the remainder of the 12 months of membership. Once the membership remainder expires, these new active and affiliate members are eligible for one year of membership at 50% of the Association and chapter dues rate for an active or affiliate.

C. All dues changes approved by the Chapter membership and approved by the association's board of directors before the association's deadline will become effective on the first of the Chapter's next fiscal year.

Section 4. Reinstatement

Any member whose good standing membership has been revoked by the association for nonpayment of dues or assessments may be restored to good standing membership with payment of all dues and assessments for the current fiscal year. There is no reinstatement fee.

Section 5. Financial Reports

The Chapter shall submit its annual financial statements, tax returns, and audit report to the Association when and as directed by APTA Headquarters.

ARTICLE XIII - MEMBERSHIP MEETINGS:

Section 1. Number

The Chapter shall hold a minimum of one (1) regular meeting and an annual meeting of the Chapter membership during the fiscal year for the conduct of business with attendance limited to Chapter members and invited guests approved by the Chapter officers. Notice of meetings shall be either mailed or electronically transmitted to the

members no later than thirty (30) days prior to the meeting. These meetings shall be officiated by the Speaker of the Membership Meetings.

Section 2. Quorum

A quorum for a regular business meeting shall consist of fifteen (15) members present plus at least two (2) officers. A quorum for an annual meeting shall consist of fifteen (15) members present, plus at least two (2) officers.

Section 3. Methods of Voting Between Meetings

- A. When a decision is needed between meetings of the Chapter, provisions may be made by the Board of Directors for a mail vote.
- B. Districts may be used as polling centers.

Section 4. Speaker of the Membership Meetings

A. Qualifications

The Speaker of the Membership Meetings shall be an active, life member, or life affiliate member of the Association in good standing for a minimum of four (4) years immediately prior to the election with the last two (2) years having been an active, life member, or life affiliate member in good standing of the Chapter. The Speaker of the Membership Meetings shall also possess knowledge of parliamentary procedure.

B. Duties and Voting

The Speaker of the Memberships Meetings:

- 1. Shall preside at all Membership Meetings.
- 2. May speak and make motions, but shall only have a vote at membership meetings to break a tie vote.
- 3. Shall have a vote at all other meetings.

C. Term

The Speaker of the Membership Meetings shall be elected by the Chapter membership to serve two (2) year terms, or until the election of their successors beginning in the even numbered years. No speaker shall serve more than two (2) consecutive complete terms in the same office. The newly elected speaker shall assume the duties on January 1 following the election.

D. Removal of the Speaker of the Membership Meetings

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The Speaker of the Membership Meetings can be removed from office, by unanimous vote of the Board of Directors, other than the defender, for dereliction of duties.

E. Vacancies

If before the expiration of the term for which he/she was elected the Speaker of the Membership Meetings dies, resigns, is removed or otherwise becomes disqualified, the position shall be filled by appointment of the Board of Directors for the unexpired portion of the term.

ARTICLE XIV - DISTRICTS AND SPECIAL INTEREST GROUPS:

Section 1. Existing Districts

The existing Districts are Eastern, Northeastern, Upper Peninsula, and Western as outlined in the Chapter Procedural Manual.

A. Formation

1. In order to form a new district, a written application signed by five (5) or more Active members shall be sent to the Board of Directors of the Chapter. The Board of Directors shall act on any application at its first meeting following receipt thereof. If approved, the territorial boundaries of the new district shall be determined by the Board of Directors and the members who signed the application for the new district.
2. Proposed district bylaws and district amendments must be submitted to the Board of Directors for final approval. District bylaws must conform with Chapter and Association bylaws. The Board must act on these matters at the first meeting following receipt thereof. If proposed district bylaws or amendments are not approved by the Board of Directors, the affected district may appeal to the membership of the Chapter at its next annual meeting. The Board of Directors must then act on the matter as instructed by the Chapter membership.

B. Dissolution

1. A district which fails to comply with Chapter policy or bylaws may be abolished. The Board of Directors shall have the power so to act only after giving the District timely notice of the charges against it and opportunity to be heard in its own defense, only if the judgement of forfeiture is supported by at least two-thirds (2/3) of the members of the Board of Directors. A district so abolished shall have the right to appeal to the Chapter membership at its next annual meeting following the decision of the Board. The decision of the membership shall be final. A district may voluntarily dissolve itself if two-thirds (2/3) of its voting members approve the dissolution.
2. In the event that a district is abolished or dissolved, all property and records of whatever nature in the possession of the district shall, after payment of its bona fide debts, be conveyed to the Chapter.

C. Obligations

1. Further the functions of the Chapter as set forth in these bylaws.
2. Conduct the affairs of the district in accordance with the policies and procedures set forth in its bylaws.
3. The district shall hold a minimum of four (4) meetings annually.

4. A written report from each district shall be presented at the annual Chapter meeting and at other times on the request of the Chapter Board of Directors

D. Limitation of Districts

Districts shall be subject to the bylaws and policies of the Association and the Chapter. Districts shall not establish dues. No District shall profess or imply that it speaks for or represents the Chapter or members other than those currently holding membership with the District unless authorized to do so in writing by the Chapter Board of Directors. Districts shall not obligate the Chapter for any debts unless the District has been specifically authorized in writing by the Chapter Board of Directors to act on behalf of the Chapter.

Section 2. Special Interest Groups

- A. A Chapter may authorize the establishment of special interest groups. The name shall relate to the special area of interest.
- B. The purpose
 1. Members of the Chapter having a common interest in a special area of interest may meet, confer, and promote their special interests in that area and the interests of their respective special interest group.
- C. Formation and dissolution
 1. Sections shall be subject to the bylaws and policies of the Association and the Chapter. Operated under bylaws or rules of order that shall not be inconsistent with Chapter or Association bylaws and that shall be approved by the Chapter.
 2. Special interest groups of the Chapter may be established and dissolved in accordance with the rules and conditions set down by the Chapter's Board of Directors.
- D. Special Interest Groups shall not obligate the Chapter for any debts unless the Special Interest Group has been specifically authorized in writing by the Chapter Board of Directors to act on behalf of the Chapter.
- E. No special interest group shall profess or imply that it speaks for or represents the Chapter or members other than those currently holding membership in the Special Interest Group unless authorized to do so in writing by the Chapter's governing body.

ARTICLE XV - DISSOLUTION:

- A. The Chapter may voluntarily dissolve itself if two-thirds (2/3) of its voting members approve the dissolution.
- B. In the event that the Charter of the Chapter is revoked by the Association or in the event the Chapter is dissolved or its existence is otherwise terminated, all property and records of whatever nature in the possession of the Chapter shall, after payment of its bona fide debts, be conveyed to the Association.

ARTICLE XVI - PARLIAMENTARY AUTHORITY:

The rules contained in the current edition of "Robert's Rules of Order Newly Revised" shall govern the Chapter and its districts, in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Chapter may adopt.

ARTICLE XVII - AMENDMENTS:

Section 1.

These bylaws may be amended in whole or part only by a mailed or electronically transmitted vote and by two-thirds (2/3) vote of those responding in the affirmative. A copy of the proposed amendments must be sent by mail or electronic transmission to all Active, Affiliate, Retired Active, Retired Affiliate, Life, and Life Affiliate members at least thirty (30) days prior to the date set for return thereof.

Section 2.

All revisions or bylaw amendments must be consistent with the Articles of Incorporation of the Chapter and must be submitted to the Board of Directors of the Association and written approval received before the bylaws may be considered to be in effect.

Section 3.

When Association bylaws have been amended so as to require amendment of the Chapter bylaws, the Bylaws and Procedures Committee shall prepare the necessary amendments and submit them to the Chapter Board of Directors for approval. The amended bylaws and Articles of Incorporation shall then be sent to the Association Board of Directors for approval. Upon final approval of the Association in writing, the amendments will automatically be in effect, and will not require a vote by the Chapter membership.

ARTICLE XVIII - ASSOCIATION AS HIGHER AUTHORITY

In addition to these Bylaws, the Chapter is governed by the Association Bylaws and Standing Rules, and by the Association, House of Delegates, and Board of Directors policies.

Adopted - June 1953
Revised - October 1955
Revised - May 1958
Revised - January 1967
Revised - January 1971
Revised - June 1972
Revised - January 1975
Revised - August 1977
Revised - March 1979
Revised - September 1980
Revised - October 1982
Revised - March 1984
Revised - September 1984
Revised - June 1985
Revised - December 1985
Revised - June 1987
Revised - November 1989
Revised - March 1992
Revised - July 1994
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Revised - March 1999
Revised - June 1999
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